



Build on faith. Build up families. Build community together.

Construction Site Manager

Date: 7/06/2022

Status: Full Time, Salary, Exempt

Reports to: Director of Construction

Direct Reports: None

Position Overview:

The Construction Site Manager will be responsible for overseeing construction activities on both new homes and rehabilitation projects. The focus of this field-based position is leading and directing volunteers, subcontractors, and others on the jobsite to ensure a safe and meaningful volunteer experience as well as quality-built homes. The ideal candidate should exemplify Habitat's core values of Faithful, Thoughtful, Sustainable, Collaborative and Transformative.

Main Responsibilities:

- Supervise construction activities on jobsites.
- Lead and direct groups of volunteers in framing, siding, interior finishes, landscaping, and related activities.
- Oversee the safety of all labor while on the jobsite.
- Coordinate delivery/receiving of materials on the jobsite.
- Administer quality control and construction practices to ensure homes are built with excellence, efficiency, and cost-effectiveness.
- Coordinate daily site preparation and construction activities with the construction team.
- Manage relationships and act as an ambassador for Habitat in all interactions with volunteers, Partner Families, trade partners, and employees.
- Assist with warranty service efforts as necessary.
- Assist with other responsibilities as assigned to support Habitat's mission.
- Must be willing to work Saturdays as necessary to support volunteer days.

Competencies:

- Knowledge of new home construction and rehabilitation projects with emphasis on framing, siding, interior finishes, and landscaping preferred.
- Must be able to teach and lead groups of unskilled volunteers on use of tools, equipment, and construction processes.
- Must be a strong leader who is able to communicate objectives, juggle multiple priorities, and thoughtfully inspire others.
- Must be a skilled problem solver with the ability to intuitively see how things work.
- Ability to interact with diverse groups of people including subcontractors and inspectors.
- Capable of exercising autonomy and making timely decisions in the field.
- Ability to maintain composure and professionalism at all times.
- Proficiency in Computer Use and Microsoft Office required.

Education and Experience:





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- High School Diploma or equivalent required, Associate's or Bachelor's Degree in relevant field preferred.
- 3 years of Construction or related experience required.
- Previous experience with OSHA requirements preferred.
- Experience with power and hand tools, machinery, and operation of light duty equipment including trailers required.

Physical Requirements:

- Manual dexterity and visual acuity for tablet and computer use
- Able to utilize the telephone to communicate with others, inside and out of an office environment
- Must be able to stand for extended periods of time.
- Must be able to move about rough terrain at site locations.
- Must be able to climb ladders and scaffolding.
- Must be able to lift 75 pounds.

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